

**Approved 01/15/2015**

**I. CALL TO ORDER** at 6:05 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Gene Cordes, and Leon Holmes Sr; Town Administrator Heidi Carlson; and Building Inspector Bob Meade.

**II. ANNOUNCEMENTS**

1. The Public Budget Hearing is Tuesday January 13, 2015. The snow date, or holdover night, if needed, is Wednesday January 14, 2015. Any petition warrant articles are due by noon on Tuesday January 13, 2015.

2. Due to the cold weather, Waste Management had some breakdowns today. They will double up on Friday to finish the Thursday route (which only got about 2/3 done today); and perform Friday's work.

**III. LIAISON REPORTS**

01/07/2015 Budget Committee – Cordes outlined that the Budget Committee had finished up with review and recommendation on School Warrant Articles, as well as a few remaining articles on the Town Warrant. Additionally follow-up discussion took place regarding the Budget Committee's direction to the School Board to ask for detailed information and backup documentation regarding the tuition rate to Sanborn and how it is determined.

01/07/2015 Planning Board – Hunter said that a potential paving plant site review was discussed, to be located on Shirkin Road. This led the Board and Building Inspector to discuss the development, and road improvements necessary in the area.

**IV. APPROVAL OF MINUTES**

Selectmen reviewed the minutes of 30 December 2014. Hunter moved to approve the minutes of 30 December 2014. Cordes seconded and the vote was approved 2-0-1 with Holmes Sr abstaining.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

7:00 pm Department Heads - none

**VI. OLD BUSINESS**

1. Carlson circulated a near-final draft of the 2015 Town Meeting Warrant and 2014 budget. The Board needs to make a recommendation on Article 8. Carlson discussed the options, which are limited, with regard to the Town developing a fund for the donated funds received to operate the Miss Fremont Pageant. DRA's most recent suggestion is that the Town adopt the generic language of RSA 31:19 to enable the Selectmen to accept donations and gifts and set them aside in Town Trust Funds. This does not give any authority to spend the funds, thus will not work to be able to pay out donated funds for the scholarships associated with the Pageant.

There was lengthy discussion about the trust fund article and how to fund the Miss Fremont pageant with the donated funds. The Board decided that having the authority to accept donations (which is all Article 8 asks for) is a good idea for the Town; and additional information will be sought out from DRA.

Cordes moved to have the Selectmen recommend Article 8. Hunter seconded and the vote was unanimously approved 3-0.

The budget report to date was reviewed. Additional invoices that are from 2014 were approved this evening and are yet to be paid, so the final report will not be ready until next week. Numbers will be entered into the spreadsheet for preparation of handouts at the Public Hearing next Tuesday.

2. Selectmen reviewed General Journal entry # 23 for approval of the 2014 year end petty cash closeout in the amount of \$200 (no funding, just journal entry to account for year end closeout). The invoice had been previously approved, but the journal entry was signed for the audit backup detail. Cordes moved to sign the journal entry. Hunter seconded and the vote was approved 3-0.

3. In accordance with the vote taken at the meeting of 12/30/2014, Hunter signed two additional copies of the contract with Integrated Engineered Systems Inc for Town Hal HVAC design work. One will be sent to the vendor and one provided to the Building Inspector.

4. Selectmen reviewed an abatement in the amount of \$745.62 representing a partial interest reduction on the 2012 tax lien for parcel 05-037. This is based on prior agreement with the landowner and payment arrangements having been met for payoff of the 2012 tax lien in full. Motion was made by Cordes and seconded by Holmes Sr to approve the abatement of \$742.62 in 2012 tax lien interest for parcel 05-037. The vote was approved 3-0.

## **VII. NEW BUSINESS**

1. Selectmen reviewed the accounts payable manifest in the amount of \$20,705.09 dated 31 December 2014. Motion was made by Cordes to approve this manifest. Holmes seconded and the vote was approved 3-0.

2. Selectmen reviewed an accounts payable manifest in the amount of \$14,744.14 dated 09 January 2015. These accounts are 2014 bills aside from two invoices totaling \$623.46. Cordes moved to approve the manifest. Holmes Sr seconded and the vote was approved 3-0.

3. Selectmen reviewed bills, purchase requisitions and invoices for payment. Cordes moved to approve the purchase requisitions for items as priced out by the Cable Committee for a computer, monitor, printer and router for the CATV studio setup. Holmes Sr seconded and the vote was approved 3-0.

4. Selectmen reviewed the folder of incoming correspondence.

5. Selectmen worked on the Board of Selectmen report for inclusion in the 2014 Annual Report.

6. Selectmen began discussing goals for 2015. A preliminary list of ideas included: Town Hall heating systems and basement renovations, Economic Development, sprinkler pipes at the Safety Complex, Capital improvements planning to include generator replacements, roofs, and roads; building maintenance and heating systems life; and volunteer recruitment. Additional discussion will take place next week.

7. Selectmen discussed Policy review, which needs to take place in the next couple of weeks. Members were asked to do the annual review of current policies.

8. Some of the A/V equipment for the community access studio was installed today. Selectmen viewed the new setup. Additional equipment will be coming shortly, and it is anticipated that broadcast of meetings will take place within a couple of weeks.

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**VIII. NON-PUBLIC SESSION NH RSA 91-A - none**

The Board will meet at 6:00 pm on Tuesday January 13, 2015 in advance of the Public Budget Hearing to consider any Warrant Articles submitted. The next regular Board meeting will be a work session, to be held on Thursday January 15, 2015 at 6:00 pm.

**IX. ADJOURNMENT** – At 8:25 pm motion was made by Hunter to adjourn the meeting. Holmes Sr seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator